

Credit and Debit Card Acceptance Policy

The Adams Public Library System Board of Trustees authorizes the acceptance of Visa, Discover, MasterCard, American Express credit cards and/or debit cards for payment of any library related charges or donations equal to or over the amount of \$2.00 in accordance with the following policy:

With the exception of online payments made through the *My Account* feature in the Evergreen Indiana catalog, payment must be made in person at the library during normal operating hours.

For in person transactions, the library reserves the right to request photo identification.

Any claims of alleged fraud must be made to the issuing credit card agency; the library will not mediate such claims with individual claimants.

Online payments for charges on patron library accounts may be made through the *My Account* feature in the Evergreen Indiana catalog; please note a convenience fee may be assessed.

Approved by the Board of Trustees
April 25, 2016